



## GOVERNMENT COLLEGE WOMEN UNIVERSITY SIALKOT

### REQUIRES SERVICES OF A TAX CONSULTANT

#### (Assignment-Based)

Government College Women University Sialkot invites applications from experienced and qualified professionals for one-time assignment of Tax Consultant to perform the following tasks:

#### **Scope of Work:**

- Submission of FBR Annual Income Tax Return for the Financial Year 2024–2025.
- Preparation and submission of Application for Refund of Tax for the period FY 2016 to FY 2025.

The Tax Consultant shall be paid remuneration of Rs.100,000/- upon the successful completion of the assignment.

#### **Eligibility Criteria:**

- Must hold a valid Tax Consultant License.
- Have experience of at least 5 years in handling FBR returns and tax matters of Public Sector Institutions.
- Strong knowledge of the Income Tax Ordinance, 2001, and FBR procedures.

#### **Interested candidates are required to submit:**

- i. Detailed CV
- ii. Attested copies of :
  - a. Educational Degrees, Mark Sheets, Certificates/ Testimonials,
  - b. Valid Tax Consultant License,
  - c. CNIC along with a signed cover letter /application mentioning complete contact details including Contact Number, Email ID and Postal Address
  - d. Recent Photograph (1x1)

The closing date and time for submission of the application/ CV is **05-09-2025 till 04:00 pm, via post/courier** to the Office of the Registrar, GCWUS. Application submitted by hand shall not be accepted.

#### **Note:**

This is a one-time assignment purely on a task/assignment basis and does not confer any right to permanent or long-term employment. Errors and omissions are excepted.

**Registrar**

**Government College Women University, Sialkot**

Kachehry Road, Sialkot. Ph #052-9250650

22-08-25

Registrar  
G.C. Women University  
Sialkot