



Approving Official: Vice Chancellor

Responsible Office: Security Office

Effective date: 08/12/2017

2nd Revision Date: 20/07/2022

STRATEGY ON EXTENSION IN OUTSOURCE SERVICES

Government College Women University Sialkot

1. Purpose:

The main objective of this strategy is to ensure energy-efficient services from outside which generate less waste and should be enduring. It should be managed in a way that does not cause-effect on human health and the surrounding environment. GCWUS is committed to adopting sustainable environment-friendly practices

2. Institutional Policy Measure to Comply with Sustainable Development

This strategy approach implemented by GC Women University, Sialkot to contract out certain functions or tasks to external entities, often with a focus on promoting sustainable development. Here are some key points to consider when implementing this concept:

2.1. Outsourcing: Outsourcing involves contracting specific activities or services to third-party providers, rather than handling them in-house. This can include various functions, such as IT services, waste management, human resources, or even entire projects.

2.3. Sustainable Development: GCWUS involves in balancing economic, social, and environmental considerations to promote long-term well-being.

2.4. Policy Measures: Initiatives taken to achieve a particular objective or goal aligns with sustainable development. These included following main purposes:

2.4.1. Green Procurement: Outsourcing services or products from providers with strong environmental and sustainability credentials. This involve using eco-friendly suppliers or products in outsourced services.

2.4.2. Socially Responsible Outsourcing: Ensuring that outsourced labor practices and working conditions meet ethical and fair labor standards. This include enforcing minimum wage requirements or labor protections.

2.4.3. Community Engagement: Involving local communities and stakeholders in the outsourcing process, particularly when projects or services affect them. This approach help ensure the sustainability of development efforts.

2.4.4. Monitoring and Reporting: Implementation of systems to track and report on the environmental and social impacts of outsourced activities. This involve regular audits to ensure compliance with sustainability goals.

2.4.4. Capacity Building: Supporting the development of local skills and capabilities through outsourced projects, which lead to sustainable economic and social development in the institute.

2.4.5. Performance-Based Contracts: Establishing contracts with outsourced service providers that tie compensation to specific sustainability targets or performance metrics.

The specific measures meet with the institution's goals, the nature of the outsourced activities, and the local context. The overarching aim is to ensure that outsourcing decisions align with principles of sustainable development and contribute to long-term societal and environmental well-being.

3. Strategic Statement:

This strategy involves outsources entering in university like food, security, cleaning, and laboratory instruments.

3.1. Transportation:

Transport available for bringing of these instruments should be good and the system should be managed.

3.2. Food:

All means of food supplies that are delivered to the cafeteria should be safe. There should not be any expired, stale, rotten or spoiled food. Proper records or inventory should be present of each product supplied to the cafeteria. Ensure complete sanitation and cleanliness of the surrounding environment. Each product should be maintained under the required temperature.

3.3. Laboratory:

All the laboratory supplies that are delivered to the university should be energy efficient. Equipment should not be refurbished. Proper records or inventory should be present of each product supplied to the laboratory. Laboratory equipment should be GHGs free. (If, applicable)

3.4. Stationary Services:

Stationary in universities like pencils, pens and board markers should be able to refill. The paper should not be wasted. Reuse culture should be promoted.

3.5. Cleaning:

There should be proper plans for cleaning. The sanitation system should be better and well managed. We should spread a separate pipeline system for contaminated water that comes from lab experiments and cleaning agents, and it should fall into treatment plants. We should make tanks to store rainwater and it can be consumed to provide plants, for flushing and other purposes.

3.6. Security:

For security purposes, our planning should be proper and allot different posts and duties according to the skills of our security staff. There should be held a proper training session for security guards and students to handle the emergency. Security guns and other security instruments should be effective in use. There should be a management team to manage instruments and security arrangements adequately. Fire alarms and fire extinguishers should be installed to aware students of the critical situation.

4. Collaborative Committees: (Annexure 3)

Following departmental and central committees are collaborating in the effective implementation of this strategy.

Serial No.	Notified Committee	Notification No.	Date
1.	Camus Management Committee	D/REG/19/3152	02/12/2019
2.	Auction Committee	D/REG/3206	08/12/2017
3.	Anti-narcotics matters	D/REG/18/445	19/02/2018
4.	Office of Security	GCWUS/SKT/SEC/18/01	10/01/2018
5.	Main Purchase/procurement and Auction Committee.	D/REG/Purchase/20/1216	20/07/2020
6.	Research Ethics Committee	D/REG/1389	09/08/2017

5. Review Committee

Office of Security