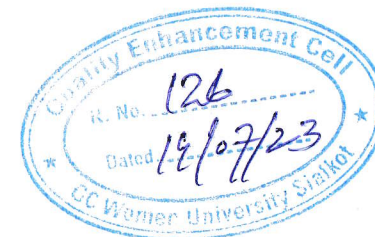# Govt. College Women University, Sialkot

Faculty: Faculty of Natural Sciences
Department: Department of Botany
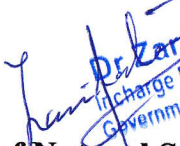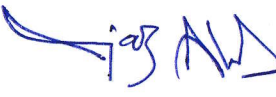**Program**: MS Botany

IMPLEMENTATION PLAN

Sr. No.	Assessment Team Finding	Proposed / Corrective Action	Implementation Date	Responsible Body	Resources Needed
1.	The departmental and program mission statements need revision.	The departmental and program mission statements have been revised now.	May 05, 2023	Departmental SAR team members	Nil
2.	The program objectives and outcomes need revision as the same program objectives and outcomes have been used for both MS and PhD programs.	It has been corrected now.	May 05, 2023	Departmental SAR team members	Nil
3.	Tables A1, 4.1, 4.3 and 4.4 should be prepared again.	These tables have been prepared and incorporated into the SAR again.	May 05, 2023	Departmental SAR team members	Nil
4.	Sample graduating students and employer surveys are missing in this SAR.	This has been done now.	May 05, 2023	Departmental SAR team members	Nil
5.	A copy of the actual Research Student (*MS*) Progress Review Form as a sample is missing in this SAR.	Research Student (MS) Progress Review Forms have been attached now.	May 05, 2023	Departmental SAR team members	Nil
6.	The copies of the actual filled surveys should be used as a sample in the SAR.	Actual filled surveys have been attached now.	May 05, 2023	Departmental SAR team members	Nil
7.	All the survey results are missing in this SAR.	The consolidated results of all surveys have been incorporated now.	May 05, 2023	Departmental SAR team members	Nil
8.	LMS based sample students' course/teacher evaluation results are missing.	LMS based sample students' course/teacher	May 05, 2023	Departmental SAR team members	Nil

Sr. No.	Assessment Team Finding	Proposed / Corrective Action	Implementation Date	Responsible Body	Resources Needed
		evaluation results have been added now.			
9.	The student-teacher ratio should be re-calculated by providing the total number of students (*for all the batches*) enrolled in a particular academic year.	This has been corrected now.	May 05, 2023	Departmental SAR team members	Nil
10.	More well-lighted and properly ventilated classrooms equipped with multimedia projectors are required.	We have got three new rooms this month. Request will be sent to university in this year's budget for multimedia for classrooms.	June 2023	The Treasurer	Yes
11.	A dedicated departmental computer lab is required to facilitate students in their research.	Demand will be forwarded to the university in the upcoming budget.	June 2023	The Treasurer	Yes
12.	Overall lab facilities should be improved by providing more advanced lab equipment, glassware and chemicals to facilitate students' and faculty in their research.	University has recently provided us with new equipment, chemicals, and glassware for the laboratory to facilitate students' and faculty in their research activities.	May 10, 2023	The Treasurer	Yes
13.	The number of subject related books and journals should be increased in the library to support the program objectives.	Demand will be forwarded to the university in the upcoming budget.	June 2023	The Treasurer	Yes
14.	Well-trained administrative/secretarial and lab supporting staff is required for the smooth working of the department.	Request will be sent to the university for it in this year's budget.	June 2023	The Registrar	Yes
15.	Separate offices/cabins are required for the faculty members.	We expect to have new faculty offices soon as it is part of the PC1.	2023	Convener, Venue Committee	Yes

Comments & Signature:
Chairperson, Department of Botany
Comments & Signature:
Incharge, Faculty of Natural Sciences
Comments & Signature:
Director, Quality Enhancement Cell