Self-Postgraduate Program Review Report

GC Women University, Sialkot

Government College Women University Sialkot (GCWUS) is Public Sector University chartered by the Government of the Punjab in the year 2013. As per the HEC mechanism for quality assurance, the following team of experts nominated by the Vice Chancellor of University on recommendation of QEC visited the university on March 13-15, 2024, for Self Postgraduate Program Review (SPGPR) 2023-24:

Self PGPR Committee:

Prof. Dr. Muhammad Ilyas
Incharge, Faculty of Administrative & Management Sciences, GCWUS
(Chairperson)

Mr. Hamza Jan
Deputy Director QEC, University of Sialkot, Sialkot
(External Member)

Dr. Shahla Andleeb
Assistant Professor, Department of Environmental Science, GCWUS
(Member)

Dr. Fasiha Altaf
Assistant Professor, Department of Education, GCWUS
(Secretary)

Following is the summary of programs, students and the faculty members of those programs who are offering MS/PhD programs:

PhD Programs	9	M.Phil/MS /Equivalent Programs	15
PhD Qualified Faculty	89	M.Phil/MS /Equivalent Faculty	71
PhD Students	127	M.Phil/MS /Equivalent Students	316

The detail of each program along with its status is mentioned below:

S. #	Department	Program	Students (under supervision)	Faculty PhD	Faculty MS	Status	Remarks
1	Botany	MS	24	11	3	OK	Satisfactory
		PhD	18			OK	Satisfactory
2	Business Administration	MS	26	3	6	OK	Satisfactory
3	Chemistry	MS	25	11	4	OK	Satisfactory
		PhD	33			OK	Satisfactory
4	Economics	MS	12	6	3	OK	Satisfactory
		PhD	5			OK	Satisfactory
5	Education	MS	9	5	1	OK	Satisfactory
6	English	MS	25	4	14	OK	Satisfactory
		PhD	13			OK	Satisfactory

7	Environmental Sciences	MS	8	5	4	OK	Satisfactory
8	Institute of Arabic & Islamic Studies	MS	27	6	3	OK	Satisfactory
		PhD	9			OK	Satisfactory
9	Mathematics	MS	11	6	9	OK	Satisfactory
10	Psychology	MS	12	3	7	OK	Satisfactory
11	Physics	MS	25	8	2	OK	Satisfactory
		PhD	23			OK	Satisfactory
12	Political Science	MS	13	5	4	OK	Satisfactory
		PhD	12			OK	Satisfactory
13	Sociology	MS	19	2	3	OK	Satisfactory
14	Urdu	MS	45	8	3	OK	Satisfactory
		PhD	20			OK	Satisfactory
15	Zoology	MS	35	6	5	OK	Satisfactory
		PhD	6			OK	Satisfactory

The departments are advised to comply with the Review Panel's decisions, while considering the definitions of the status of program as mentioned below:

Halted: The University should halt all the activities of the program, including conduction of classes, examination, thesis defense, award of degrees etc. until HEC/self-review team permits.

Further Intake Stopped: The University should not admit any scholar in the program until HEC/self-review team permits. The program for enrolled student would run provided that other identified deficiencies are rectified.

OK: The program is meeting the minimum requirements as per HEC criteria and it may be continued accordingly.

FINDINGS:

1. The records of the Department of Political Science and PhD Urdu were not properly managed.
2. Faculty files were not updated / arranged properly for the Department of Business Administration, Chemistry, Economics, Mathematics, Physics, Political Science, Psychology and Zoology.
3. Course codes were observed with 600 series at MS level in and 700 series at PhD level.
4. Record of drop out / left students was not properly managed.
5. Merit lists and entry test results of some departments were not signed by HOD.
6. Research students do not have access to Turnitin.
7. Students were less aware of the digital databases available in the university.

RECOMMENDATIONS:

1. The records of the Department of Political Science and PhD Urdu should be properly managed.

2. Faculty files should be properly managed and updated before SPGPR every year by all the departments.

3. Course codes should start with 700 series at MS level and 800 at PhD level as HECs per new graduate education policy 2023.

4. The record of drop out / left students should be properly managed and notified by the registrar office.

5. Merit lists and entry test result should be signed by respective HOD.

6. An extensive training/awareness session may be provided to the faculty and students for the use and application of the plagiarism policy and its test. Moreover access to Turnitin account should also be given to PhD students.

7. An awareness session on available databases and their usage should be conducted by the librarian.
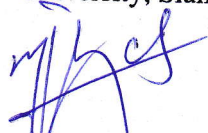
GENRAL RECOMMENDATIONS:

1. The HEC policy of research supervise of students should be followed as detailed herein:
   a) A PhD supervisor can supervise a total of twelve (12) MS/MPhil students at a time with no more than five (05) PhD students.
   b) An MPhil/MS supervisor can supervise a total of five (05) MPhil/MS students at a time only after having a relevant post qualification professional, teaching or/ and research experience of four (04) years in an HEC recognized DAI or equivalent experience in a research or professional organization. However, while gaining this experience, the faculty member should co-supervise at least two (02) MPhil/MS theses along-with a senior/ HEC approved PhD supervisor.

2. It is recommended to allocate the supervisor at the time of admission in the PhD.

3. In all the departments, it must be ensured that the main supervisor supervising the research of an MS or PhD scholar must be a regular faculty member of the University and not from outside.

Note: All the departments are requested to submit implementation plan / corrective action on the basis of findings till **30-05-2024** to the office of Director QEC.

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Dr. Shahla Andleeb
Member
Asst. Prof. Department of Environmental Sciences
GC Women University, Sialkot

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Dr. Fasiha Altaf
Secretary
Asst. Prof. Department of Education
GC Women University, Sialkot

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