



# GC WOMEN UNIVERSITY SIALKOT

Applications are invited from Pakistani Nationals for the following posts for appointment on Basic Scale (BS)/ Tenure Track System (TTS).

<b>ACADEMIC POSTS</b>	
<b>PROFESSOR (Male/Female)</b>	
<b>As per HEC relevant Criteria.</b>	<b>Package BS-21 /TTS Age Limit: 35-55</b>
<b>Subject</b>	Botany (01), Business Administration (01), Computer Science (01), Fine Arts (01), Physics (01), Political Science (01), Statistics (01) and Sociology (01).
<b>ASSOCIATE PROFESSOR (Male/Female)</b>	
<b>As per HEC relevant Criteria.</b>	<b>Package BS-20 /TTS Age Limit: 35-50</b>
<b>Subject</b>	Business Administration (01), Computer Science (01), Environmental Science (01), Fine Arts (01), Physics (01), Political Science (01), Sociology (01) and Statistics (01).
<b>ASSISTANT PROFESSOR (Preferably Female)</b>	
<b>As per HEC relevant Criteria.</b>	<b>Package BS-19 /TTS Age Limit: 30-45</b>
<b>Subject</b>	Botany (02), Computer Science (02), English (01), Fine Arts (01), Mathematics (02), Political Science (01), Sociology (01) and Zoology (Person having research in the fields of Pharmacology, Ethnomedicine and Toxicology with basic degree (MSc/M.Phil) in Zoology can also apply (01).
<b>Lecturer (Female)</b>	
<b>As per HEC relevant Criteria.</b>	<b>Package BS-18 Age Limit: 21-35</b>
<b>Subject</b>	English (01), Fine Arts (01), Physics (01) and Sociology (02).
<b>Associate Lecturer (Fine Arts) (Post 03) (Female)</b>	
<b>As per HEC relevant Criteria.</b>	<b>Package BS-17 Age Limit: 21-35</b>
<b>Criteria</b>	BS/MA/MSc/ or equivalent 16 years of education with no 3 <sup>rd</sup> division in the academic career, in relevant subject.
<b>ADMINISTRATIVE POSTS</b>	
<b>Registrar BS-20</b>	<b>Age Limit: 35-55 Gender: Female</b> <b>Qualification/Experience:</b> Master or equivalent degree (at least 2 <sup>nd</sup> Division) from an HEC recognized University/Institution and 12 years, in aggregate teaching/administrative or professional experience in an HEC recognized University or post graduate Institution in a National or International Organization. Preference shall be given to the candidate who has the experience in the relevant field.
<b>Treasurer BS-20</b>	<b>Age Limit: 35 to 55 Gender: Male/Female</b> <b>Qualification/Experience:</b> CA/ACMA/MBA (Finance/Accounts), M.Com or MA (Economics) at least 2 <sup>nd</sup> Division from an HEC recognized University/Institution with 12 years, in aggregate, experience of audit and accounts in Public Sector Organization of repute OR officer of Pakistan Audit & Accounts Services of Pakistan on deputation.
<b>Controller of Examinations BS-20</b>	<b>Age Limit: 35-55 Gender: Male/Female</b> <b>Qualification/Experience:</b> Master or equivalent degree (at least 2 <sup>nd</sup> Division) from HEC recognized University/Institution and 12 years, in aggregate, teaching/administrative or professional experience in an HEC recognized University or post graduate Institution in a National or International Organization. Preference shall be given to the candidate who has the experience in the relevant field.
<b>Director ORIC BS-20</b>	<b>Age Limit: 35-55 Gender: Male/Female</b> <b>Qualification/Experience:</b> Ph.D in Basic Sciences/Engineering and Information Technology/Management Sciences with 10 years academic/research experience in a National/International Organization. Must have strong ties with local Government, Business/ Industry, Entrepreneurs, Universities and Social Communities. Proven leadership experience in managing and growing non-profit Organization. Preference will be given to those who have Public Sector experience.
<b>Deputy Treasurer (BS-18)</b>	<b>Age Limit: Up to 40 Gender: Male/Female</b> <b>Qualification/Experience:</b> CA/ACMA/ MBA (Finance/Accounts/M.Com/MA (Economics) in at least 2 <sup>nd</sup> Division from an HEC recognized University/Institution with 05 years experience (BS-17 or equivalent) in Audit or Accounts in a Government/Private organization of repute OR passed SAS/DAO/PIFPA examinations Audit and Accounts department Govt. of Pakistan with 10 years' experience. Preference will be given to those who have Public Sector experience.
<b>INSTRUCTIONS</b>	
<ul style="list-style-type: none"> <li>➤ The applicants are required to submit a draft/ pay order of Rs. 1500 for (BS-19 &amp; above) and Rs. 1000 for (BS-17 &amp; BS-18) in favour of Treasurer GC Women University, Sialkot.</li> <li>➤ The application forms are available on University website (<a href="http://www.gcwus.edu.pk">www.gcwus.edu.pk</a>) as well as in the office of the Registrar.</li> <li>➤ The applications only on prescribed forms alongwith brief updated CV, attested copies of the Degrees &amp; detail Marks Certificates, Experience Certificates, C.N.I.C copy and three recent passport size photographs will be entertained.</li> <li>➤ The Candidates applying for the teaching posts on (BS/TTS) are required to submit separate prescribed form (in triplicate).</li> <li>➤ The Candidate should mention the date of Notifications/Result and time period of degree in the relevant column.</li> <li>➤ The Candidates applying for more then one post should submit separate application forms &amp; draft for every post applied.</li> <li>➤ Only those male candidates can apply for the post of Assistant Professor &amp; above who possess Ph.D degree.</li> <li>➤ 3% Quota for disable persons (as per Government policy) will be applicable.</li> <li>➤ Applicants already working in Govt. /Semi Govt. /Autonomous bodies should apply through proper channel.</li> <li>➤ Only Short listed candidates will be called for Test/Interview. No TA/DA will be admissible for Test/ Interview.</li> <li>➤ Age relaxation will be given in exceptional cases.</li> <li>➤ Applicants against whom any inquiry is pending or in litigation with their parent institution or any Government institution or agency are not eligible to apply.</li> <li>➤ The applications on prescribed form (Complete in all respects) should reach within time to the office of the Registrar, GC Women University Sialkot alongwith 3 self addressed envelopes.</li> <li>➤ The University reserves the right not to fill / withdraw any post / withhold the appointment against any advertisement without assigning any reason.</li> <li>➤ Last date for submission of applications is <b>16.07.2018</b>.</li> <li>➤ For further information please visit our website. <a href="http://www.gcwus.edu.pk">www.gcwus.edu.pk</a></li> </ul>	
<p><b>REGISTRAR</b> <b>GC WOMEN UNIVERSITY,</b> <b>SIALKOT</b> Katchery Road, Sialkot. Tel: 052-9250170</p>	