

OFFICERS OF THE UNIVERSITY

The following shall be the officers of the University–

1. Chancellor
2. Pro-Chancellor
3. Vice Chancellor
4. Pro-Vice Chancellor
5. Deans
6. Chairpersons
7. Registrar
8. Treasurer
9. Controller of Examinations
10. Appointments/ such other persons as may be prescribed

1. Chancellor.–

(1) The Governor of the Punjab shall be the Chancellor of the University.

(2) The Chancellor or a nominee of the Chancellor shall preside at convocation of the University.

(3) The University may, subject to the prior approval of the Chancellor, confer honorary degree.

(4) Subject to this Act, the Chancellor may approve the draft statutes submitted by the Syndicate or refer the statutes back to the Syndicate for reconsideration.

(5) In the performance of all the functions under this Act, the Chancellor shall act and shall be bound in the same manner as the Governor of a Province acts and is bound under clause (1) of Article 105 of the Constitution of the Islamic Republic of Pakistan.

Inspection and inquiry.– (1) The Chancellor may direct inspection or inquiry into the affairs of the University.

(2) The Chancellor shall convey the views with regard to the result of the inspection or inquiry to the Syndicate and may, after ascertaining the views of the Syndicate, recommend any remedial action to the Syndicate.

(3) The Syndicate shall, within the time specified by the Chancellor, submit report to the Chancellor about the action taken on the recommendation of the Chancellor.

(4) If the Syndicate fails to take action to the satisfaction of the Chancellor

within the specified time, the Chancellor may issue such direction as the Chancellor deems appropriate and the Syndicate shall comply with the direction.

(5) The Chancellor may set aside a decision or action of the Syndicate, which, in the opinion of the Chancellor, is against the law, interest of academic excellence of the University, religious or cultural ideology, or national integrity.

2. Pro-Chancellor.–

(1) Minister for Higher Education of the Government shall be the Pro-Chancellor of the University.

(2) The Pro-Chancellor shall perform functions under this Act and exercise powers of the Chancellor, except the powers under section 9 of the Act, as may be prescribed or assigned to the Pro-Chancellor by the Chancellor.

3. Vice Chancellor.–

(1) A person who is eligible and who is not more than sixty five years of age on the last date fixed for submission of applications for the post of the Vice Chancellor may apply for the post.

(2) The Government shall determine, by notification in the official Gazette, the qualifications, experience and other relevant requirements for the post of the Vice Chancellor.

(3) The Government shall constitute, for a term of two years, a Search Committee consisting of not less than three and not more than five members for making recommendations for appointment of the Vice Chancellor 2[.]

(4) The Search Committee shall follow such procedure and criteria, for selection of the panel for the post of the Vice Chancellor, as the Government may, by notification, determine.

(5) The Search Committee shall recommend to the Government, in alphabetical order, a panel of three persons who, in its opinion, are suitable for appointment as the Vice Chancellor.

(6) The Chancellor shall appoint the Vice Chancellor for each term of four years but the Vice Chancellor shall serve during the pleasure of the Chancellor.

(7) The Government shall determine the terms and conditions of service of the Vice Chancellor.

(8) The incumbent Vice Chancellor shall not be allowed any extension in the tenure but subject to eligibility the Vice Chancellor may again compete for the post of the Vice Chancellor in accordance with the procedure prescribed by or under this section.

(9) If the office of the Vice Chancellor is vacant or the Vice Chancellor is absent or is unable to perform the functions of the Vice Chancellor owing to any cause, the Pro-Vice Chancellor shall perform the functions of the Vice Chancellor but, if at any time, the office of Pro-Vice Chancellor is also vacant or the Pro-Vice Chancellor is absent or is unable to perform the functions of the Vice Chancellor owing to any cause, the Chancellor shall make such temporary arrangements for the performance of the duties of the Vice Chancellor as the Chancellor may deem fit.

Powers of the Vice Chancellor.—

(1) Subject to this Act, the Vice Chancellor shall be the chief executive officer of the University and shall ensure that the provisions of the Act, statutes, regulations and rules are faithfully observed.

(2) The Vice Chancellor may attend a meeting of any Authority or body of the University.

(3) Subject to the conditions as may be prescribed, the Vice Chancellor may, in an emergency, take an action which is not otherwise in the competence of the Vice Chancellor but is within the competency of any Authority.

(4) The Vice Chancellor shall, within seven days of taking an action under sub-section (3), submit a report of the action taken to the Pro-Chancellor and to the members of the Syndicate; and the Syndicate shall, within forty five days of such an action of the Vice Chancellor shall pass such orders as the Syndicate deems appropriate.

(5) Subject to the general supervision and control of the Syndicate, the Vice Chancellor may—

(a) direct a teacher, officer or other employee of the University to take up such assignment in connection with examination, administration or any other activity in relation to the University;

(b) sanction by re-appropriation an amount for an unforeseen item not provided for in the budget of the University;

- (c) make appointments of such categories of employees of the University and in such manner as may be prescribed;
 - (d) take disciplinary action against a teacher, officer or any other employee of the University in the prescribed manner;
 - (e) delegate, subject to such conditions as may be prescribed, any of the powers of Vice Chancellor to a teacher or officer of the University; and
 - (f) exercise such other powers as may be prescribed.
- (6) The Vice Chancellor shall prepare an annual report containing information as regards the preceding academic year including disclosure of all relevant facts pertaining to academics, research, administration and finances of the University.
- (7) The Vice Chancellor shall, within three months of the end of an Academic year, submit the annual report of the University before the Syndicate.

4. Pro-Vice Chancellor.–

- (1) The Chancellor shall appoint the Pro-Vice Chancellor of the University, from amongst the three senior most Professors, for a term of three years.
- (2) The Pro-Vice Chancellor shall perform the functions as may be assigned to Pro-Vice Chancellor under this Act, statutes or regulations.
- (3) The Syndicate or Vice Chancellor may assign any function to the Pro-Vice Chancellor.

5. Registrar.–

- (1) The Syndicate shall, on the recommendation of the Vice Chancellor, appoint a Registrar in such manner and on such terms and conditions as may be prescribed.
- (2) The Syndicate shall not appoint a person as Registrar unless the person possesses the prescribed qualifications and experience.
- (3) The Registrar shall be a full-time officer of the University and shall–
- (a) be the administrative head of the secretariat of the University and be responsible for the provision of secretariat support to the

Syndicate and the Vice Chancellor;

(b) be the custodian of the common seal and the academic records of the University;

(c) maintain a register of the students and graduates in the prescribed manner;

(d) supervise the process of election, appointment or nomination of a member to an Authority or body of the University in the prescribed manner; and

(e) perform such other duties as may be prescribed.

(4) The Registrar shall hold office for a term of three years.

6. . Treasurer.–

(1) The Syndicate shall, on the recommendation of the Vice Chancellor, appoint a Treasurer in such manner and on such terms and conditions as may be prescribed.

(2) The Syndicate shall not appoint a person as Treasurer unless the person possesses the prescribed qualifications and experience.

(3) The Treasurer shall be the chief financial of the University and shall–

(a) manage the assets, liabilities, receipts, expenditures, funds and investments of the University;

(b) prepare the annual and revised budget estimates of the University and present the estimates to the Syndicate;

(c) ensure that the funds of the University are spent according to the budget or any other special arrangement;

(d) ensure that the accounts of the University are audited annually and are available for submission to the Syndicate within six months of the end of a financial year; and

(e) perform such other functions as may be prescribed or assigned to Treasurer by the Syndicate.

(4) The Treasurer shall hold office for a term of three years.

7. Controller of Examinations.–

(1) The Syndicate shall, on the recommendation of the Vice Chancellor, appoint a Controller of Examinations in such manner and on such terms and conditions as may be prescribed.

(2) The Syndicate shall not appoint a person as Controller of Examinations unless the person possesses the prescribed qualifications and experience.

(3) The Controller of Examinations shall be a full-time officer and shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.

(4) The Controller of Examinations shall hold office for a term of three years.

8. Appointments.—

The University may appoint such persons in its service as may be necessary in such manner and on such terms and conditions as may be prescribed.