

AUTHORITIES OF THE UNIVERSITY

The following shall be the Authorities of the University:-

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1. The Syndicate.–

(1) The Syndicate shall consist of

- (a) Pro-Chancellor who shall be its chairperson;
- (b) Vice Chancellor;
- (c) Pro-Vice Chancellor;
- (d) Secretary to the Government, Higher Education Department or a nominee not below the rank of Additional Secretary;
- (e) Secretary to the Government, Finance Department or a nominee not below the rank of Additional Secretary;
- (f) Secretary to the Government, Law and Parliamentary Affairs Department or a nominee not below the rank of Additional Secretary;
- (g) Chairman of the Commission or a nominee not below the rank of a whole time member of the Commission;
- (h) one Vice Chancellor of any public University of the Punjab to be nominated by the Chancellor;
- (i) three senior most Deans of the faculty to be nominated by the Chancellor;
- (j) three persons 3[including at least one woman] of eminence to be nominated by the Chancellor;
- (k) Chairman Board of Intermediate and Secondary Education,

Gujranwala;

(l) two Principals of constituent colleges to be nominated by the Government;

(m) two Principals of affiliated colleges to be nominated by the Government; and

(n) three women members of the Provincial Assembly of the Punjab to be nominated by the Speaker of the Assembly.

(2) The Registrar shall be the Secretary of the Syndicate.

(3) The Pro-Chancellor may nominate a member of the Syndicate to preside over a meeting of the Syndicate in the absence of the Pro-Chancellor.

(4) The members of the Syndicate, other than ex-officio members, shall hold office for three years.

(5) Eight members of the Syndicate shall constitute the quorum for a meeting of the Syndicate.

(6) The Registrar shall, with the approval of the chairperson of the Syndicate, summon a meeting of the Syndicate.

(7) The Syndicate shall take decision by majority of the votes of members present and voting and the Registrar shall clearly reflect in the minutes of the meeting the dissent, if any, along with the reasons of such dissent.

Powers and duties of the Syndicate.—

(1) The Syndicate shall be the executive body of the University and shall, subject to the provisions of this Act and statutes, take effective measures to raise the standard of teaching, research, technological development, publication and other academic pursuits and exercise general supervision over the affairs of the University and management of the property of the University.

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of this Act, the Syndicate may—

(i) hold, control and administer the property and funds of the University;

(ii) govern and regulate, with due regard to the advice of the Finance and Planning Committee in this behalf, the finances, accounts and investments of the University and for that purpose, to appoint such agents as it may deem fit;

(iii) consider and approve the annual report, the annual and revised

- budget estimates and to re-appropriate funds from one major head of expenditure to another;
- (iv) transfer and accept transfer of movable or immovable property on behalf of the University;
- (v) enter into, vary, carry out or cancel contracts on behalf of the University;
- (vi) cause proper books of account to be kept for all sums of money received and expended by the University and for the assets and liabilities of the University;
- (vii) invest any money belonging to the University including any unapplied income in any of the securities described in section 20 of the Trusts Act 1882 (II of 1882), or in the purchase of immovable property or in such other manner, as it may determine, with the like power of varying such investments;
- (viii) receive and manage any property transferred, grants, bequests, trusts, gifts, donations, endowments and other contributions made to the University;
- (ix) determine the form, custody and regulation of the use of the Common Seal of the University;
- (x) provide buildings, libraries, premises, furniture, apparatus, equipments and other means required for carrying out the work of the University;
- (xi) establish and maintain halls of residence and hostels or approve or license hostels or lodgings for the residence of students;
- (xii) affiliate or disaffiliate Colleges and Institutes;
- (xiii) admit educational institutions to the privileges of the University and withdraw such privileges;
- (xiv) arrange for the inspection of the academic departments;
- (xv) institute Professorships, Associate Professorships, Assistant Professorships, Lecturer ships' and other posts and to suspend or abolish such posts;
- (xvi) create, suspend or abolish such administrative, technical, research, extension or other posts as may be necessary;
- (xvii) appoint University teachers and other officers on the recommendation of the Selection Board for teaching and other managerial posts;
- (xviii) confer with prior approval of the Chancellor, an honorary degree;
- (xix) prescribe the duties of the officers, teachers and other employees

of the University and of those working in the University on deputation or on contract;

(xx) appoint members to the various Authorities, Committees and Bodies in a prescribed manner;

(xxi) remove any person from the membership of any authority if such person has accepted any assignment which involves absence from the University for a continuous period of six months or more;

(xxii) regulate, determine and administer, all other matters concerning the University and to this end exercise all necessary powers not specifically mentioned in this Act and statutes but not inconsistent with the provisions of the Act;

(xxiii) appoint Professor Emeritus on such terms and conditions as may be prescribed;

(xxiv) suspend, punish and remove from service in the prescribed manner officers, teachers and employees whom it is empowered to appoint;

(xxv) consider and approve regulations recommended by the Academic Council;

(xxvi) approve statutes and recommend those drafts of the statutes, for approval of the Chancellor, which pertain to terms and conditions of service of the University employees;

(xxvii) delegate any of its powers to an Authority or officer or a committee or sub-committee; and

(xxviii) perform such other functions as may be assigned to it under the Act and the statutes.

2. Academic Council.–

(1) The Academic Council shall consist of–

(i) Vice Chancellor who shall be its Chairperson;

(ii) Deans;

(iii) chairpersons;

(iv) three Principals of affiliated colleges nominated by the Syndicate;

(v) all Professors including Professors Emeritus;

(vi) two Associate Professors, two Assistant Professors and two lecturers to be elected from amongst themselves;

- (vii) three persons 4[including at least one woman] of eminence to be nominated by the Syndicate;
 - (viii) Secretary to the Government, Higher Education Department or a nominee not below the rank of Deputy Secretary;
 - (ix) five experts 5[including at least two female experts] in the field of education to be nominated by the Chancellor;
 - (x) Registrar (Member/Secretary);
 - (xi) Controller of Examinations; and
 - (xii) Librarian of the University.
- (2) The members of the Academic Council, other than ex-officio members, shall hold office for three years; and if the office of any such member becomes vacant before the expiry of the term, the vacancy shall be filled for the remaining period in the prescribed manner.
- (3) The quorum for a meeting of the Academic Council shall be onethird of the total number of members, a fraction being counted as one.

Powers and duties of the Academic Council.–

- (1) The Academic Council shall be the academic body of the University and may lay down proper standards of instruction, research, publication and examination and to regulate and promote the academic life of the University and affiliated colleges.
- (2) In particular and without prejudice to the generality of the foregoing provisions, the Academic Council may:
- (i) advise the Syndicate on academic matters;
 - (ii) regulate teaching, research and examinations;
 - (iii) regulate the admission of students to the courses of studies and examinations of the University and affiliated colleges;
 - (iv) regulate the award of studentships, scholarships, medals and prizes;
 - (v) regulate the conduct and discipline of students of the University and affiliated colleges;
 - (vi) propose to the Syndicate schemes for the constitution and organization of faculties, institutes and other academic bodies;
 - (vii) propose regulations on the recommendations of the Boards of

Faculties and the Boards of Studies for consideration and approval of the Syndicate;

(viii) propose for each academic year, on the recommendations of the Boards of Studies, regulations prescribing the courses of studies, the syllabi and the outlines of tests for all examinations; provided that, if the recommendations of a Board of Faculties or the Board of Studies are not received by the prescribed date, the Academic Council may, subject to the approval of the Syndicate, permit such regulations to continue for the following years;

(ix) recognize the examinations of other Universities or examining bodies as equivalent to the corresponding examinations of the University;

(x) appoint members to the Authorities in accordance with the provisions of this Act; and

(xi) perform such other functions as may be prescribed by the statutes.

3. Board of Faculty.—

(1) There shall be a Board of Faculty for each faculty which shall consist of—

(a) Dean of the faculty (Chairperson);

(b) Professors and the chairpersons in the faculty;

(c) two teachers to be nominated by the Academic Council on the basis of their specialized knowledge of the subjects which, though not assigned to the faculty, have in the opinion of the Academic Council, important bearing on the subjects assigned to the faculty;

(d) two experts in the field from outside the University to be appointed by the Syndicate; and

(e) one member to be nominated by the Vice Chancellor.

(2) The members other than ex-officio members of a Board of faculty shall hold office for a period of three years.

(3) The quorum for a meeting of a Board of faculty shall be one half of the total number of members.

(4) A Board of faculty, subject to the general control of the Syndicate

and Academic Council, may–

- (a) co-ordinate the teaching and research work in the subjects assigned to the faculty;
- (b) scrutinize the recommendations of a Board of Studies comprising a faculty with regard to the appointment of paper setters and examiners for graduate and postgraduate examinations and to forward the panels of suitable paper setters and examiners for each examination to the Vice Chancellor;
- (c) consider any other academic matter relating to the faculty and to submit its report to the Academic Council;
- (d) prepare a comprehensive annual report regarding the performance of each department, constituent college or Institute comprising the faculty for presentation to the Academic Council; and
- (e) perform such other functions as may be prescribed by statutes.

4. Board of Advanced Studies and Research.–

(1) The Board of Advanced Studies and Research shall consist of–

- (a) Vice Chancellor (Chairperson);
- (b) all the Deans;
- (c) Controller of Examinations;
- (d) one University Professor from each faculty to be nominated by the Syndicate;
- (e) one member to be nominated by the Vice Chancellor;
- (f) three members from the relevant field, research organizations and Government, to be nominated by the Syndicate; and
- (g) Registrar (Secretary).

(2) The term of office of the members of the Board of Advanced Studies and Research other than ex-officio members shall be three years.

(3) The quorum for a meeting of the Board of Advanced Studies and Research shall be one half of the total number of members.

Functions of the Board of Advanced Studies and Research.–

The Board of Advanced Studies and Research shall—

- (a) advise an Authority on all matters connected with the promotion of advanced studies and research publication in the University;
- (b) consider and report to an Authority with regard to a research degree of the University;
- (c) propose regulations regarding the award of a research degree;
- (d) appoint supervisors for a postgraduate research student and to approve title and synopsis of a thesis or dissertation;
- (e) recommend panels of names of examiners for evaluation of a research examination; and
- (f) perform such other functions as may be prescribed by the statutes.

5. Selection Board.—

(1) The Selection Board shall consist of—

- (a) Vice Chancellor (Chairperson);
- (b) Dean of the faculty concerned;
- (c) chairperson concerned;
- (d) one 6[female] member of the Syndicate to be nominated by the Syndicate;
- (e) one eminent scholar to be nominated by the Syndicate;
- (f) two experts 7[including at least one female expert] to be nominated by the Government; and
- (g) Registrar (Secretary).

(2) The members other than ex-officio members shall hold office for a period of three years.

(3) Five members including at least one expert shall constitute the quorum for a meeting of the Selection Board.

(4) No member who is a candidate or whose family member is a candidate, for a post to which appointment is to be made, shall take part in the proceedings of the Selection Board for selection of a candidate on such post.

(5) In selection of candidates for the post of Professor or Associate Professor, the Selection Board shall co-opt or consult three experts in the subject and in selecting candidates for any other teaching post, two experts in the subject, to be nominated by the Vice Chancellor from a standing list of experts for each subject approved by the Syndicate.

(6) The Syndicate may approve or revise the standing list of experts of a subject on the recommendation of the Selection Board.

Functions of the Selection Board.–

The Selection Board shall–

(a) consider the applications and recommend to the Syndicate, the names of suitable candidates for appointment to teaching and other posts and recommend suitable salary for the selected candidate; and

(b) consider all cases of promotion or selection of officers of the University and recommend the names of suitable candidates for such promotion or selection to the Syndicate.

6. Finance and Planning Committee.–

(1) The Finance and Planning Committee shall consist of–

(a) Vice Chancellor (Chairperson);

(b) all the Deans;

(c) one member of the Syndicate to be nominated by the Syndicate;

(d) one member of the Academic Council to be nominated by the Academic Council;

(e) one representative each from Higher Education Department and Finance Department of the Government not below the rank of a Deputy Secretary;

(f) Director Planning or any other nominee of the Commission;

(g) Registrar; and

(h) Treasurer (Secretary).

(2) The term of office of the nominated members shall be three years.

(3) Five members of the Finance and Planning Committee shall constitute the quorum for a meeting of the Finance and Planning Committee.

Functions of the Finance and Planning Committee.–

The Finance and Planning Committee shall–

(a) prepare the annual statement of accounts and propose annual budget estimates and make recommendations to the Syndicate;

(b) review periodically the financial position of the University;

(c) advise the Syndicate on all matters relating to finance, investments and accounts of the University; and

(d) perform such other functions as may be prescribed by the statutes

7. Appointment of Committees by Authorities.–

Any Authority may constitute such standing, special or advisory committees as it may deem fit, and appoint to such committees persons who may not be its members.